

# HOUSTON'S FIRST BAPTIST CHURCH

## Position Assignment:

**Job Title:** Worship Summer Intern

**Department:** Worship Ministry

**Hired By:** Minister of Worship

**Reports To:** Minister of Worship

**Campus:** Loop Campus

**Status:** Part-Time

**Employment Category:** V

**Summary of Position:** Houston's First Worship Internship Program opens doors of opportunity for those called to ministry to gain valuable experience and knowledge as a part of our team. Spend 10-weeks serving while receiving direct mentoring from our Minister of Worship. We tailor the internship to meet your passions and skillset in an effort to maximize your time and invest in your greatest areas of interest and calling.

**Purpose:** The purpose of this internship is to allow the student to learn practical insight into the various branches of worship ministry, better understand how a full worship ministry works from various angles and learn how to implement personal passion into the vision of the ministry.

## Duties and Responsibilities:

- Attend all Sunday Worship services, Wednesday rehearsals, and any additional services involving Houston's First Worship scheduled.
- Work in direct contact with the Minister of Worship to develop your schedule with concentration in specific area of focus on passion and degree of study.
- Active participation in weekly meetings with Houston's First Worship Team.
- Faithfully complete rotation through Houston's First Worship ministry areas as scheduled.
- Assist in planning and leading all worship services as assigned.
- Attend and assist in rehearsals within your rotation schedule.

## Skills Requirements: Select all that apply

Language skills

Math skills

Reasoning ability

Computer skills:

Windows

Mac

MS Office

MS Outlook

Administration

Service to others

Teacher/Leader

Good Communication skills

Team builder

Self-disciplined

Servant leader

Decision maker

Strong work ethic

Empathy for ministry partners

Attention to detail

**Qualifications for Internship:** Select all that apply

Committed follower of Christ

Assurance of God's Call to church ministry

College Students in good academic standing  Agreement to the Internship Covenant

**Working Conditions:**

30-hour work week  Continuing Education

**Prepared By:** Jeff Bumgardner

**Title:** Minister of Worship & Arts

**Date Prepared or Revised:** February 20, 2024

**Signature of preparer:** \_\_\_\_\_

I have read and received a copy of my job description. I understand this document overrides anything I have understood in the past. I further understand that I am expected to work according to this job description. If I have questions concerning the work and what is expected of me, I will speak to my direct supervisor.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name