

**Houston's First Baptist Church
Regular Business Meeting
January 5, 2022**

The regular Church Conference of Houston's First Baptist Church was held in person and online on this date with Dr. Stephen Trammell serving as Moderator. Frank Pierce's prayer at the end of the Deacon's meeting served as the beginning of the Church Conference.

The Moderator stated that the minutes of the November 3, 2021 Church Conference had been distributed in paper form and will be posted on the Church's website. Upon motion duly made and seconded, the minutes were approved.

Dr. Trammell presented the Financial Report for the month of October 2021. Total receipts for the month of October were \$2,854,567 which was \$135,026 more than what had been budgeted. Total expenses for the month of October were \$2,774,209 which was \$97,322 more than the amount budgeted. The Financial Report comes in the form of a motion from the Finance Committee, which carries the weight of a second, and it was accepted unanimously. A copy of the Financial Report for the above mentioned month is attached to and made a part of these minutes.

The Moderator presented the Church Conference Report for the months of October and November 2021, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of November was 31,633. The Church Conference Reports come in the form of a motion from the Deacon Administrative Committee, which carries the weight of a second, and they were unanimously accepted. Copies of the Conference Reports for the above mentioned months are attached to and made a part of these minutes.

Dr. Trammell presented a motion to select Brookstone as the General Contractor on the New Sienna Building. The contract approach is Cost of Work Plus a Fee, with a Guaranteed Maximum Price (GMP). Brookstone proposed a fee of 2.05%. The only financial commitment being made at this time is for \$12,500 for Preconstruction Services, with that fee waived upon building commencement. At a later date, once construction documents are completed, Brookstone will create a GMP for approval at Church Conference. This motion from the Deacon body carries the weight of a second and was approved unanimously.

The Moderator presented a motion to execute a contract with Brookstone as the General Contractor on the stand-alone parking lot at the Sienna Campus at a not to exceed price of \$772,000.00. Two Trustees are authorized to sign this contract. This motion from the Deacon body carries the weight of a second and was approved unanimously.

There was no further business to come before the Congregation. Dr. Trammell led in a closing prayer, and the meeting was adjourned.

Cindy Haskett

**Cindy Haskett
Church Clerk**