

Houston's First Baptist Church Regular Business Meetings

Jan 8, 2020

Feb 5, 2020

Mar 4, 2020

No Meeting April 2020

May 6, 2020

June 3, 2020

No Meeting July 2020

Aug 5, 2020

Sep 2, 2020

Oct 7, 2020

Nov 4, 2020

No Meeting Dec 2020

Houston's First Baptist Church
Regular Business Meeting
January 8, 2020

The regular Church Conference of Houston's First Baptist Church was held on this date with Chad Hamm, Director of Operations, serving as Moderator. Craig Bloodworth voiced the opening prayer.

The Moderator stated that the minutes of the November 6, 2019 Church Conference had been posted on the Church's website and paper copies were provided with other reports for this meeting. Upon motion duly made and seconded, the minutes were approved.


The Church Conference Reports for the months of October and November 2019 were presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of November was 30,961. Upon motion duly made and seconded, the reports were unanimously accepted. Copies of the Conference Reports for the above mentioned months are attached to and made a part of these minutes.

The Moderator presented the Financial Reports for the months of October and November 2019. Total receipts for the month of November were \$2,247,408 which was \$149,842 less than what had been budgeted. Total expenses for the month of November were \$2,306,222 which was \$135,521 less than the amount budgeted. The Financial Reports came in the form of a motion which carries the weight of a second and were accepted unanimously by a voice vote. Copies of the Financial Reports for the above mentioned months are attached to and made a part of these minutes.

Mr. Hamm presented a motion from the Deacon Administrative Committee to approve Anne Kemp to have financial signing authority (including but not limited to check signing, bank transfer of funds, and stock transfer powers) in her capacity as Financial Services Director. The motion which carries its own second was unanimously approved.

The Moderator presented a motion to approve Franco Builders for the Cypress Tie-in to Summit Point Crossing at a not to exceed contract price of \$175,000. The contract will require the signatures of two HFBC trustees. This amends a previous motion. The motion and second were unanimously approved.

There being no further business to come before the Congregation, the meeting was adjourned.



Cindy Haskett
Church Clerk

**Houston's First Baptist Church
Regular Business Meeting
February 5, 2020**

The regular Church Conference of Houston's First Baptist Church was held on this date with Dr. David Self serving as Moderator. Craig Bloodworth voiced the opening prayer.

The Moderator stated that the minutes of the January 8, 2020 Church Conference had been posted on the Church's website and paper copies were provided with other reports for this meeting. Upon motion duly made and seconded, the minutes were approved.

The Church Conference Report for the month of December 2019 was presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of December was 30,990. Upon motion duly made and seconded, the report was unanimously accepted. A copy of the Conference Report for the above mentioned month is attached to and made a part of these minutes.

The Moderator presented the Financial Report for the month of December 2019. Total receipts for the month of December were \$6,106,056 which was \$903,806 more than what had been budgeted. Total expenses for the month of December were \$2,450,447 which was \$410,540 less than the amount budgeted. The Financial Report came in the form of a motion which carries the weight of a second and was accepted unanimously by a voice vote. A copy of the Financial Report for the above mentioned month is attached to and made a part of these minutes.

Dr. Self presented a motion from the Finance Committee to authorize the staff to proceed with the transfer of certain real estate at 7711 S. Braeswood Blvd. (surveyed as 4.77 acres) from Braeburn Valley Baptist Church to Houston's First Baptist Church for no cash consideration. This transfer is subject to acceptable due diligence including operational, environmental, and utility matters. The Finance Committee notes that the interim Pastor of Braeburn Valley Baptist Church is a related party to an HFBC staff member but perceives no conflict of interest in HFBC receiving title to this property. The motion which carries its own second was unanimously approved.

There was no further business to come before the Congregation. Kevin Jordan voiced the closing prayer and the meeting was adjourned.

Cindy Haskett
Cindy Haskett
Church Clerk

Houston's First Baptist Church
Regular Business Meeting
March 4, 2020

The regular Church Conference of Houston's First Baptist Church was held on this date with Dr. David Self serving as Moderator. Craig Bloodworth voiced the opening prayer.

The Moderator stated that the minutes of the February 5, 2020 Church Conference had been posted on the Church's website and paper copies were provided with other reports for this meeting. Upon motion duly made and seconded, the minutes were approved.

The Church Conference Report for the month of January 2020 was presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of January was 31,019. Upon motion duly made and seconded, the report was unanimously accepted. A copy of the Conference Report for the above mentioned month is attached to and made a part of these minutes.

Dr. Self presented the Financial Report for the month of January 2020. Total receipts for the month of January were \$1,848,347 which was \$548,903 less than what had been budgeted. Total expenses for the month of January were \$3,150,275 which was \$303,731 more than the amount budgeted. The Financial Report came in the form of a motion which carries the weight of a second and was accepted unanimously by a voice vote. A copy of the Financial Report for the above mentioned month is attached to and made a part of these minutes.


The Moderator presented a motion from the deacons to approve the following people as messengers to the annual meeting of the Southern Baptist Convention in June: Gregg Matte, Kelly Matte, Mike Green, Jamie Green, Bob Redweik, and Alisa Redweik. The motion which carries its own second was unanimously approved.

Dr. Self presented a motion from the Selection Committee for approval of these people to serve on committees, as follows:

Finance: Jeff Pennington, Claire Bonilla
Selection: David Parker
Missions: Chris Hawkinson
FRC: Joe Gandy, Brad Buehler
Scholarship: Mike Bagnasco
Safety/Security: Rick Ponce, Nathan Quinones

The motion, which comes from a standing committee and carries the weight of a second, was unanimously approved.

There was no further business to come before the Congregation. The meeting was adjourned.


Cindy Haskett
Church Clerk

Houston's First Baptist Church
Regular Business Meeting
May 6, 2020

The Church Conference of Houston's First Baptist Church was held on this date with Dr. David Self serving as Moderator. The Conference was held online due to the COVID 19 pandemic and required social distancing. It was the first online Church Conference! DeWayne Ashdown voiced the opening prayer.

The Moderator stated that the minutes of the March 4, 2020 Church Conference would be posted on the Church's website and email copies were provided with other reports for this meeting. Upon motion duly made and seconded, the minutes were approved.

The Moderator presented the Financial Reports for the months of February and March 2020. Total receipts for the month of March were \$2,422,516 which was \$272,392 less than what had been budgeted. Total expenses for the month of March were \$2,367,819 which was \$140,419 less than the amount budgeted. The Financial Reports came in the form of a motion which carries the weight of a second and were accepted unanimously by a voice vote. Copies of the Financial Reports for the above mentioned months are attached to and made a part of these minutes.

Dr. Self presented a motion from the Finance Committee regarding the Paycheck Protection Program (Part 1). This motion was presented to the Finance Committee on 4/29/2020. This motion/document is lengthy and was provided to the Committee in full and voted on as such and will be made a part of the permanent record. The motion to approve as written was made by Sarah Mizell and seconded by Lisa Calvert. The motion passed unanimously. This motion/document was now presented to the Church Conference. A copy is attached and made a part of these minutes. It comes from the Finance Committee and carries the weight of a second. The motion was approved.

The Moderator presented a motion from the Finance Committee regarding the Paycheck Protection Program (Part 2). This motion is to grant David Self the authority to sign the promissory note to receive the PPP Funds with the Small Business Association. It is recognized that our Debt Covenant requires Church Conference approval and that the receipt of funds can be rejected by May 14th if not approved. In the Finance Committee, the motion was made by Kevin Jordan, seconded by George Payne, and unanimously accepted. This motion was now presented to the Church Conference. The motion comes from the Finance Committee and carries the weight of a second. The motion was approved.

Dr. Self presented a motion from the Finance Committee to extend authority to staff to continue operating within the FYE 2020 budget beyond June 30 and to manage current budget Revenues to Expenses with Finance Committee oversight, until such time as the new budget can be adopted due to COVID 19 interruption of schedule. This motion carries the weight of a second and was unanimously approved.

The Moderator presented a motion from the Selection Committee for approval of the following individuals to serve on committees as follows:

Personnel: Josh Christopher

Benevolence: Tara Read

Preschool Committee: Jessica Jackson, Kate Johnson

Single Parent Family Committee: Lee Coffman

This motion came from a standing committee which carries the weight of a second, and it was unanimously approved.

Dr. Self presented a recommendation from the New Deacon Committee to approve the following men to be ordained as Deacons. They are listed with their respective campuses.

Ric Lorilla – Loop Campus

Eric Reyes – Downtown Campus

Robert Rogers – Cypress Campus

Russ Whaley – Cypress Campus

Ryan McPhetridge – Loop Campus

The recommendation came in the form of a motion which carries the weight of its own second and was approved unanimously.

There was no further business to come before the Congregation. Dan Craig voiced the closing prayer and the meeting was adjourned.

Cindy Haskett

Cindy Haskett
Church Clerk

Houston's First Baptist Church
Regular Business Meeting
June 3, 2020

The regular Church Conference of Houston's First Baptist Church was held online on this date with Dr. David Self serving as Moderator. Khai Huynh's prayer at the end of the Deacon's meeting served as the beginning of the Church Conference.

The Moderator stated that the minutes of the May 6, 2020 Church Conference would be posted on the Church's website, and email copies were provided with other reports for this meeting. Upon motion duly made and seconded, the minutes were approved.

The Church Conference Report for the months of February, March, and April 2020 were presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of April was 31,086. Upon motion duly made and seconded, the reports were unanimously accepted. Copies of the Conference Reports for the above mentioned months is attached to and made a part of these minutes.

The Moderator presented the Financial Report for the month of April 2020. Total receipts for the month of April were \$2,301,477 which was \$95,773 less than what had been budgeted. Total expenses for the month of April were \$2,621,478 which was \$563,367 less than the amount budgeted. The Financial Report comes in the form of a motion from the Finance Committee, which carries the weight of a second, and it was accepted unanimously. A copy of the Financial Report for the above mentioned month is attached to and made a part of these minutes.

Dr. Self presented a motion to execute a three-year agreement with Batts, Morrison, Wales and Lee with FYE 2020 audit cost of \$65,000, and FYE 2021 and 2022 audits at \$55,000 per year. This motion comes from the Finance Committee which carries its own second. The motion was unanimously approved.

The Moderator presented a motion to approve Jacob Spenn and Andrew Kaskow to be ordained as Deacons of Houston's First Baptist Church. This motion from the New Deacon Committee carries the weight of its own second and was unanimously approved. The Ordination Service will be in October 2020.

There was no further business to come before the Congregation. Dr. Self voiced the closing prayer and the meeting was adjourned.

Cindy Haskett

Cindy Haskett
Church Clerk

Houston's First Baptist Church
Regular Business Meeting
August 5, 2020

The regular Church Conference of Houston's First Baptist Church was held online on this date with Dr. David Self serving as Moderator. Jerry Ivie's prayer at the end of the Deacon's meeting served as the beginning of the Church Conference.

The Moderator stated that the minutes of the June 3, 2020 Church Conference had been posted on the Church's website, and email copies were provided with other reports for this meeting. Upon motion duly made and seconded, the minutes were approved.

The Church Conference Reports for the months of May and June 2020 were presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of June was 31,076. Upon motion duly made and seconded, the reports were unanimously accepted. Copies of the Conference Reports for the above mentioned months are attached to and made a part of these minutes.

The Moderator presented the Financial Reports for the month of May and June 2020. Total receipts for the month of June were \$1,864,430 which was \$506,023 less than what had been budgeted. Total expenses for the month of June were \$3,047,124 which was \$235,055 more than the amount budgeted. The Financial Reports come in the form of a motion from the Finance Committee, which carries the weight of a second, and they were accepted unanimously. Copies of the Financial Reports for the above mentioned months are attached to and made a part of these minutes.

Dr. Self presented a motion to approve Beth Miles to fill a three-year term replacing Kendra Maner on the Selection Committee. This motion from the Selection Committee carries the weight of its own second and was unanimously approved.

There was no further business to come before the Congregation. Dr. Self voiced the closing prayer and the meeting was adjourned.

Cindy Haskett

Cindy Haskett
Church Clerk

**Houston's First Baptist Church
Regular Business Meeting
September 2, 2020**

The regular Church Conference of Houston's First Baptist Church was held in person and online on this date with Dr. David Self serving as Moderator. Samco Wong's prayer at the end of the Deacon's meeting served as the beginning of the Church Conference.

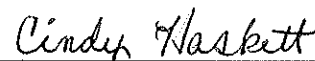
The Moderator stated that the minutes of the August 5, 2020 Church Conference had been distributed in person and online and would be posted on the Church's website. Upon motion duly made and seconded, the minutes were approved.

The Church Conference Report for the month of July 2020 was presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of July was 31,083. Upon motion duly made and seconded, the report was unanimously accepted. A copy of the Conference Report for the above mentioned month is attached to and made a part of these minutes.

Dr. Self presented the Financial Report for the month of July 2020. Total receipts for the month of July were \$1,909,373 which was \$430,997 less than what had been budgeted. Total expenses for the month of July were \$2,137,366 which was \$391,771 less than the amount budgeted. The Financial Reports come in the form of a motion from the Finance Committee, which carries the weight of a second, and they were accepted unanimously. A copy of the Financial Report for the above mentioned month is attached to and made a part of these minutes.

The Moderator presented a motion to license Brady Sharp to the Gospel Ministry of Jesus Christ. This motion came from a Licensing Council composed of ordained ministers Don Munton, Jarret Garber, Skylar Womack and Ameer Omar. The motion was approved, seconded, and unanimously accepted.

There was no further business to come before the Congregation. Dr. Self voiced the closing prayer and the meeting was adjourned.



Cindy Haskett
Cindy Haskett
Church Clerk

Houston's First Baptist Church
Regular Business Meeting
October 7, 2020

The regular Church Conference of Houston's First Baptist Church was held in person and online on this date with Dr. David Self serving as Moderator. Marvin McNeese's prayer at the end of the Deacon's meeting served as the beginning of the Church Conference.

The Moderator stated that the minutes of the September 2, 2020 Church Conference had been distributed in person and online and had been posted on the Church's website. Upon motion duly made and seconded, the minutes were approved.

Dr. Self presented the Financial Report for the month of August 2020. Total receipts for the month of August were \$2,562,069 which was \$425,181 less than what had been budgeted. Total expenses for the month of August were \$2,631,256 which was \$228,047 less than the amount budgeted. The Financial Report comes in the form of a motion from the Finance Committee, which carries the weight of a second, and it was accepted unanimously. A copy of the Financial Report for the above mentioned month is attached to and made a part of these minutes.

The Church Conference Report for the month of August 2020 was presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of August was 31,081. Upon motion duly made and seconded, the report was unanimously accepted. A copy of the Conference Report for the above mentioned month is attached to and made a part of these minutes.

The Moderator presented a motion to accept the BofA proposal dated 9.29.20 which provides a ten-year note, with a 15-year amortization, at a fixed rate of 2.1%. To accommodate possible changes in market conditions prior to closing, approval is granted to execute at a fixed rate of 2.20% or below. This will apply to all debt related to the Cypress Campus, which is approximately \$14.7 MM. Pertinent documents can be authorized by 2 trustees. This motion comes from the Deacon body, carries the weight of a second, and was unanimously approved.

Dr. Self presented a motion to accept the Missions Council vote to purchase Bayou Woods Condo Unit 168 to be used as missionary housing, at a price of \$179,000, plus additional costs for closing the transaction, subject to satisfaction of title and other due diligence. Funding coming from prior year Unspent Missions Budget Funds that have been historically set aside in Missions Restricted Fund 5. Pertinent documents can be authorized by 2 trustees. This motion comes from the Deacon body, carries the weight of a second, and was unanimously approved.

The Moderator presented a recommendation to license Chris Colee to the Gospel Ministry of Jesus Christ. This recommendation comes from a Licensing Council and carries the weight of a second. The recommendation was unanimously approved.

Dr. Self presented a recommendation to license Tyler Scott to the Gospel Ministry of Jesus Christ. This recommendation comes from a standing Licensing Council and carries the weight of a second. The recommendation was unanimously approved.

The Moderator presented a recommendation for ordination of Tyler Scott, Adedayo Fasipe, and Clark Reynolds to the Gospel Ministry of Jesus Christ. This recommendation comes from a Licensing and Ordination Council and carries the weight of a second. The recommendation was unanimously approved. The ordination service will be on October 18 at the Loop campus.

There was no further business to come before the Congregation, so the meeting was adjourned.

Cindy Haskett
Cindy Haskett
Church Clerk

Houston's First Baptist Church
Regular Business Meeting
November 4, 2020

The regular Church Conference of Houston's First Baptist Church was held in person and online on this date with Dr. David Self serving as Moderator. Frank Pierce's prayer at the end of the Deacon's meeting served as the beginning of the Church Conference.

The Moderator stated that the minutes of the October 7, 2020 Church Conference had been distributed online and will be posted on the Church's website. Upon motion duly made and seconded, the minutes were approved.

Dr. Self presented the Financial Report for the month of September 2020. Total receipts for the month of September were \$2,094,604 which was \$245,766 less than what had been budgeted. Total expenses for the month of September were \$2,488,797 which was \$395,276 less than the amount budgeted. The Financial Report comes in the form of a motion from the Finance Committee, which carries the weight of a second, and it was accepted unanimously. A copy of the Financial Report for the above mentioned month is attached to and made a part of these minutes.

The Church Conference Report for the month of September 2020 was presented, listing the names of those who have been added to the Church roll since the previous regular meeting, as well as the names of all to whom letters of recommendation have been granted to other churches. Church membership at the end of September was 31,104. The Church Conference Report comes in the form of a motion from the Deacon Body, which carries the weight of a second, and it was unanimously accepted. A copy of the Conference Report for the above mentioned month is attached to and made a part of these minutes.

The Moderator presented a motion to approve Jamie Green, Robert Slavens, and Gregg and Kelly Matte as messengers to SBTC on November 9 and 10. Authorization was given to Pastor Gregg to send other messengers, up to our church's quota. Upon motion duly made and seconded, this motion was unanimously approved.

Dr. Self presented a motion to amend a motion passed in the November 6, 2019 church conference regarding a contract with Merriman Holt Power Architects. Due to consultant costs associated with the Fellowship Hall, Restrooms, and outside Oasis renovation, the not to exceed value of the contract is increased from \$260,000 to 326,000. Following due diligence, two Trustees are authorized to close on the transaction. This motion comes from the Deacon body, carries the weight of a second, and was unanimously approved.

The Moderator presented a motion to execute an earnest money contract with the Seller of the 1.08 acre property in Sienna, at a price of \$14 per square foot, plus necessary closing costs. Following due diligence, two Trustees are authorized to close on the transaction. Funding initially will come from Stansbury funds, with the intent to reimburse Stansbury from the Kainos fund raising initiative. This motion comes from the Finance Committee and carries the weight of a second. The motion was unanimously approved.

There was no further business to come before the Congregation, so the meeting was adjourned.

Cindy Haskett

Cindy Haskett

Church Clerk