



Special Needs Support

Department: Preschool and Elementary

Hired By: Hannah Morris

Reports To: Hannah Morris

Campus: Cypress

Status: Part Time

Employment Category: V

Summary of Position: Minister to the children with special needs of Cypress and their families through providing quality care and programming.

Purpose:

Provide an environment in which each child in First Kids Ministry would:

- Develop positive attitudes about himself, church, God, Jesus, and the Holy Spirit.
- Know that people at church love them.
- Receive teaching that builds the foundation of faith, so that when they are ready, they may receive Jesus Christ as their personal Savior.

And each family in First Kids Ministry would:

- Feel comfortable and confident leaving their children in our care.
- See the preschool as a godly, effective, and excellent area of the church.
- Experience Christ's love through us as we minister to them and their children.

Duties and Responsibilities:

- Engage and supervise children with special needs
- Respectfully communicate with children, parents, and volunteers
- Assist children with learning Bible curriculum as needed
- Assist children with interacting with other children and volunteers as needed
- Assist children with regulation through use of calming tools and strategies
- Ensure a fun, clean, safe environment
- Change diapers, assist with bathroom monitoring
- Feed children with special needs

This job description is not all-inclusive and can be modified verbally and in writing by the position supervisor.



Skills Requirements: Select all that apply

- Language skills
- Math skills
- Reasoning ability
- Computer skills: Windows Mac MS Office MS Outlook
- Administration Service to others Teacher/Leader
- Good Communication skills Team builder Self-disciplined
- Servant leader Decision maker Strong work ethic
- Empathy for ministry partners Attention to detail

Education and/or Experience: Select all that apply

- College graduate preferred Administrative Experience Personnel Management
- Church Staff experience preferred Other: Must be 18 years of age. Special needs experience preferred.

Organizational Relationships: Reports to Director of Preschool and Children's Ministry

Working Conditions: Select all that apply

- 40 hour work week Additional hours as needed Occasional off campus activities
- Continuing Education Specialized training Occasional travel
- Other: 29 hours or less, depending on programming

Contact:

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