

# MDO Parent FAQs

**Birthdays** - you may bring store bought treats to celebrate birthdays in the classroom. Treats must be **NUT FREE** and balloons are not allowed in the Preschool Suite.

**Pets** - No pets are allowed in the building

**Playground** - our playground is not open to the public and cannot be used before, or after MDO programming

**Lunch** - is eaten in the classroom and must be **NUT or NUT PRODUCT FREE**. Lunches and snacks should be primarily items that children can eat on their own. Lunches are not refrigerated or warmed. Please send a water bottle with your student in addition to their lunch and snack.

**What to Bring** - every student should bring a water bottle, snack, and lunch. If your student is still in diapers you would need to send enough diapers for the day. We recommend all students who are in diapers or are potty training to bring a change of clothing. If your child is in an infant, crawler, walker, or 2's room they will need a blanket or mat for napping.

**Medication** - we do not administer any medication including ointments or creams without prior written permission. If your child does require medication please see the front desk leadership team to complete a medication form. Diaper creams with the signed medication form will be kept in the classroom and applied by the teachers; however all other medications and treatments will be kept in a secure location and administered by our leadership team. Prescription medications must be in the original package with the prescribed information visible. Our staff will routinely check expiration dates and notify you when any medication has expired.

**Check In and Pick Up** - Our programming is 9am - 2pm. Doors open for drop off beginning at 8:55am. You will daily print a student name tag and pick-up receipt for each child you are dropping off. Students are dropped off and picked up at the door of their classroom where you will initial/sign their roster. If a student is dropped off by one adult and picked up by another we can keep their pickup receipt at the front desk. Any adult without a pickup receipt will need to have an I.D. check at the front desk prior to picking up any students.

**How to Reach the Preschool Staff** - You can always contact our leadership by emailing [Michelle.Valentine@HoustonsFirst.org](mailto:Michelle.Valentine@HoustonsFirst.org) or during programming you can reach the preschool front desk by calling 713-264-4221.

**Attendance** - We do not track student attendance however our teachers love their students and worry about them when you are out. We recommend you email in the event of an absence so we can let your teachers know.

**Closures** - Typically, we do not have closures beyond the calendar dates however in the event of inclement weather or other emergency closures we would communicate via text and email. Normally, if CyFair ISD is closed we will be closed as well.

**Emergency Plans** - We practice evacuation and shelter in place drills throughout the year to ensure both the teachers and students are prepared to successfully navigate an emergency. In the event of an emergency we would notify parents asap via text.

